

CRAN-HILL RANCH

SUMMER STAFF REFERENCE FORM

APPLICANT FILL OUT:

Name of Applicant: _____

Phone:(_____) _____ Email: _____

Position applied for: _____

REFEREE FILL OUT:

The above person has applied to work at Cran-Hill Ranch in the Summer Camp Program. As one of their references, we would appreciate you taking a few moments to fill out the following information. Once you have completed this form, please return it to the Ranch as soon as possible (address on back).

Name of Referee: _____ Phone:(_____) _____

Relationship to Applicant: _____ How long have you known them? _____

Today's Date: _____

How would you rate them in the following areas:

1. CHRISTIAN WITNESS

- 1/excellent.....faith is evident in entire life
- 2/good.....faith is an important part of life
- 3/average.....faith is evident
- 4/poor.....faith is sometimes part of life

2. COOPERATION WITH OTHERS

- 1/excellentdeeply sensitive to others needs
- 2/good.....usually cooperative with others
- 3/average.....cooperates when convenient
- 4/poor.....difficult to work with

3. MOTIVATION/INITIATIVE

- 1/excellent.....highly self motivated
- 2/good.....effectively motivated
- 3/average.....usually purposeful
- 4/poor.....purposeless

4. INTEGRITY

- 1/excellent.....consistently trustworthy
- 2/good.....generally honest and true
- 3/average.....may stretch the truth
- 4/poor.....questionable

5. RESPONSIBILITY

- 1/excellent.....diligently follows through on tasks
- 2/good.....follows through on tasks
- 3/average.....usually follows through on tasks
- 4/poor.....only follows through when required

6. EMOTIONAL STABILITY

- 1/excellent.....exceptionally stable and consistent
- 2/good.....well balanced in most situations
- 3/average.....usually well balanced
- 4/poor.....moody or emotionally inconsistent

7. LEADERSHIP

- 1/excellent.....a leader of leaders
- 2/good.....leads when called upon
- 3/average.....more inclined to follow than lead
- 4/poor.....negative influence

8. JUDGEMENT

- 1/excellent.....consistently makes wise decisions
- 2/good.....puts good thought into decisions
- 3/average.....puts a little thought into decisions
- 4/poorhasty or indecisive (circle)

9. WORK ETHIC

- 1/excellent.....gives 110%
- 2/good.....puts in a fair days work
- 3/average.....does enough to get by
- 4/poor.....lazy

10. COMMUNICATION

- 1/excellent.....articulate in all groups
- 2/good.....usually gets thoughts across well
- 3/average.....gets thoughts across, but hesitant
- 4/poor.....has difficulty articulating thoughts

11. SOCIABILITY: please mark all that apply.

humorous friendly confident mature wise consistent
 entertaining meticulous arrogant hyperactive spontaneous analytical
 aggressive rude blunt hard to read shy determined
 negative withdrawn excitable caring loud assertive
 contemplative perceptive helpful immature irresponsible

What do you consider special about the applicant?

If you had a child of camper age (5 – 17 years old), how would you feel about this applicant executing his/her duties with your child? _____

I would..... highly recommend the applicant,
 recommend the applicant,
 recommend the applicant with reservations,
 not recommend the applicant.

Explain if warranted: _____

I prefer to discuss this further by phone. Please give me a call. Phone: (_____) _____

Signature: _____, Date: _____.

Thank you for taking the time to answer the questions. Please mail this form in the envelope provided by the applicant to:

**SUMMER STAFF
CRAN-HILL RANCH
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