

# Volunteer Friendship Camp Health Officer

## POSITION DESCRIPTION

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**Title:** Volunteer Friendship Camp Health Officer  
**Reports To:** Program Director/Program Manager  
**Works With:** Program Manager, Summer Health Officer, Cabin Leading Staff  
**Status:** Volunteer

### Goals

The Volunteer Friendship Camp Health Officer (FCHO) will further the mission of CranHill by partnering with and serving alongside our Special Needs program (Friendship Camp) staff. They will provide valuable and experienced support to our hired Summer Staff Health Officer in administering quality health care to our special needs population.

### Position Responsibilities – General

- Be available for staff and campers should any medical needs arise during the week of service.
- Act in a professional manner as a role model for all campers, staff and fellow volunteers.
- Be aware of safety and medical emergency procedures.
- Seek to anticipate the medical needs of campers and meet those needs to the best of their ability.
- Ensure camp health procedures are safe and executed appropriately.
- Help maintain a positive community and work environment.
- Work and serve in agreement with the CranHill rules, mission, and Biblical perspective.
- Know and follow the schedule.
- Participate in Friendship Camp check-in and check-out processes.
- Maintain camper and colleague confidentiality at all times.
- Abide by and comply with all policies and procedures.

### Position Responsibilities – Specific

- Assist in administering the full health program and protection of Friendship campers.
- Receive and check medical forms from campers.
- Record all medication needs and assist in administration of medication based on those needs.
- Communicate all medical incidents to the Program Director, Program Manager and/or other necessary team members.
- Be available to respond to medical needs at all times camp is in session during week(s) of service.
- Assist in recording an accurate account of each accident or sickness treated. This is to be done immediately following treatment.
- Dispense medication as needed/prescribed and be the first medical responder in any health/emergency medical situations.
- Responsible for abiding by parent-completed Medication Release instructions.
- Maintain patience and quality “bedside manner” necessary to work with campers and team members.
- Work alongside our Summer Health Officer and other Friendship volunteers.

### Qualifications

- Passion for the CranHill mission of being a ministry through which God is transforming lives into the image of Christ
- Must be available for all days of desired week(s) of service during the summer. Some flexibility in schedule may be present depending on the week desired

- Must be licensed and carry at least 1 of the following certifications:
  - Physician
  - Physician's Assistant
  - Nurse Practitioner
  - Registered Nurse
  - Practical Nurse
  - EMT
  - Medical First Responder
  - Wilderness First Responder
- Have good communication skills
- A desire to work with children, and people in general

### **Special Conditions**

This is a volunteer position which is for 1 week in length, but multiple weeks may be available. Accommodations can be provided for the duration of the time of service (if desired) and meals will be provided while camp is in session. Friendship Camp runs from Monday morning through Friday afternoon, a Sunday arrival is also an option. The FCHO must be ready by 9:00 AM on Monday for Friendship Camp check-in.

### **Essential Functions**

Friendship Camp Nurse will be expected to:

- Be able to identify emergency situations, either by seeing them happen, hearing cries for help, or hearing the emergency alert siren and bell.
- Have the strength, endurance, and physical skills to respond quickly and appropriately to emergency situations, according to written emergency procedures and plans, which may include calling for help, running/traveling distances quickly up to a half-mile, and watching to see if campers are responding appropriately.
- Supervise and instruct campers: this will require the ability to walk, sit, climb, kneel, crouch, stoop, and stand.
- Be able to move items around camp property: this will require the strength and mobility to push, pull, lift, and carry items up to 50 pounds.
- Possess the strength and stamina to supervise what campers are doing when in close proximity, and the ability to hear what campers are saying when nearby, but not necessarily within direct visual contact. Stamina includes the ability to remain alert, friendly, courteous, and patient for the duration of the volunteer's time at camp.

### **Interested In Serving?**

Any and all interested parties in serving as the Friendship Camp Nurse are encouraged to contact the CranHill Office and/or the Volunteer Coordinator, Abiah Brown, at [abiah@cranhillranch.com](mailto:abiah@cranhillranch.com) or 231-796-7669